

Volunteer Receptionist

Application Form

Name:

Address:

Post Code:

Tel No: (home)

Mobile No:

Email address:

Availability (day of week & times):

Relevant Qualifications & Experience (use separate sheet if necessary)

Previous Voluntary or Paid Work/Experience (use separate sheet if necessary)

Contact details of **two referees**. One of these should ideally be your present or last employer. It should not include family and friends.

Reference 1

Reference 2

e-mail address:

Name:

Address:

Tel Number:

Your Signature:

Date:

EMERGENCY CONTACT DETAILS

Name:

Home Telephone Number:

Mobile Telephone Number:

Relationship to you:

Please note that emergency contact details will only be held by the PF if you are successful in your volunteer application.